

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard, Mail Stop C4-22-04  
Baltimore, Maryland 21244-1850



**CENTER FOR MEDICARE  
MEDICARE-MEDICAID COORDINATION OFFICE**

---

**DATE:** October 1, 2020

**TO:** Current and Future Medicare Advantage Organizations, Medicare-Medicaid Plan Sponsors, and Prescription Drug Plan Sponsors

**FROM:** Amy Larrick Chavez-Valdez  
Director, Medicare Drug Benefit and C & D Data Group

Kathryn A. Coleman,  
Director, Medicare Drug & Health Plan Contract Administration

Lindsay P. Barnette,  
Director, Models, Demonstrations, and Analysis Group, Medicare-Medicaid Coordination Office

**SUBJECT:** Release of Notice of Intent to Apply for Contract Year 2022 Medicare Advantage (MA), Medicare-Medicaid Plans (MMP), and Prescription Drug Benefit (Part D) and Related CY 2022 Application Deadlines

CMS announces the release of the Contract Year (CY) 2022 Notice of Intent to Apply (NOIA) web tool and key dates for the CY 2022 Medicare Advantage (MA), Medicare-Medicaid Plan (MMP), and Prescription Drug Benefit (Part D) application cycle.

**I. 2022 Application Activity Key Dates**

<b>CY 2022 Application Activity</b>	<b>Date</b>
Notice of Intent to Apply (NOIA) deadline to ensure access to the CMS Health Plan Management System	November 11, 2020
CMS sends NOIA confirmation e-mails to entities meeting the November 11 NOIA deadline to ensure timely Health Plan Management System (HPMS) access	November 30, 2020
CMS User ID connectivity form submissions must be received by this date to ensure user access to HPMS by January 7, 2021	December 1, 2020
CY 2022 MA, Part D, and MMP applications posted on CMS websites	January 5, 2021

<b>CY 2022 Application Activity</b>	<b>Date</b>
Final day to submit NOIA for 2022	January 22, 2021
CY 2022 MA, Part D, and MMP applications submission deadline	February 10, 2021

## **II. Submitting a Notice of Intent to Apply**

Organizations should submit the CY 2022 NOIA by **5 p.m. Eastern Time on November 11, 2020**. CMS will continue to process NOIAs between November 11, 2020 and January 22, 2021. Please note that CMS cannot guarantee that applicants submitting a NOIA after November 11 will have access to the online application when it is released in January 2021; therefore, be advised that those entities may not have the full period of time to complete their applications.

CMS will send confirmation emails to organizations once the CY 2022 NOIAs are processed, but no later than **November 30, 2020**, for those that submit a NOIA by November 11, 2020.

**Entities must submit a NOIA for CY 2022 if they plan any of the following actions:**

- Offering a new product type (such as a MA, MA-PD, MMP, or PDP)
- Transitioning an existing non- or partial network Private Fee for Service (PFFS) to a full network PFFS (a pending contract ID will be issued)
- Expanding the service area of an existing contract, including employer only service areas (SAE)
- Adding prescription drug benefits to an existing contract for the first time
- Adding Employer Group Waiver Plan (EGWP) market to an existing individual-only service area for the first time
- Adding individual market to an existing EGWP-only service area for the first time
- Adding or expanding the service area of a Special Needs Plan (SNP)

An organization seeking to offer a new product type or an expansion of an existing MA, MMP, or Part D plan must complete a separate NOIA for each unique application it intends to submit.

For CY 2022, there are four distinct websites for interested organizations. Organizations must use the following links to access and complete the NOIA web tools:

- New/Initial MA or Part D Plan – [https://cms.gov1.qualtrics.com/jfe/form/SV\\_0kQAiI663vVSKPz](https://cms.gov1.qualtrics.com/jfe/form/SV_0kQAiI663vVSKPz)
- MA or Part D SAE (including adding a SNP to an existing contract) – [https://cms.gov1.qualtrics.com/jfe/form/SV\\_9mApTTcaxkwrLlj](https://cms.gov1.qualtrics.com/jfe/form/SV_9mApTTcaxkwrLlj)
- New/Initial MMP – [https://cms.gov1.qualtrics.com/jfe/form/SV\\_0p37avn3kfQLFJ3](https://cms.gov1.qualtrics.com/jfe/form/SV_0p37avn3kfQLFJ3)
- MMP SAE – [https://cms.gov1.qualtrics.com/jfe/form/SV\\_a5iBIMDKfIDQiHP](https://cms.gov1.qualtrics.com/jfe/form/SV_a5iBIMDKfIDQiHP)

### **III. CMS Processing of Notices of Intent to Apply and Confirmations**

CMS will review and process NOIA submissions. For entities seeking to offer a new product type in CY 2022, CMS will use the information submitted to generate pending contract IDs. CMS will accommodate organizations' requests for separate contract numbers only when an existing contract is not allowed to expand based on CMS policy.

Please also note the following:

- Other than for Regional PPOs, CMS will not issue new contract numbers to existing legal entities for product types they currently contract with CMS to offer in CY 2021. Those entities should complete SAE applications to achieve the business goals of broadening the contract's service area, or adding EGWP or individual plans, to existing contracts.
- Organizations seeking to offer a Regional PPO in a new region may request and file the application under a new contract number.
- CMS will not accept P.O. Boxes as valid addresses for application purposes. Processing will be delayed for any NOIAs that contain a P.O. Box for the mailing address of the legal entity while CMS attempts to collect the street address for the legal entity.
- All EGWP (Direct Contract or "Employer Series") SAEs will follow the same application timeline as the individual market applications.
- MMPs seeking to expand into existing MMP counties must submit a NOIA for CY 2022.
- Current PFFS contractors with service areas transitioning to network-based coverage starting in CY 2022 must file a single NOIA for those areas that are transitioning. CMS will assess the network-based PFFS areas under a new contract number. Non-network PFFS plans (those plans that cover county(ies) not identified by CMS as being a county that must have network-based PFFS coverage) may continue to operate under their current contract numbers.
- In those states that currently have D-SNPs or any other plans authorized by CMS to exclusively enroll dually eligible individuals, such as MMPs, CMS will not enter into contracts for new MA plans that project in their bids that 80 percent or more of their total enrollment will be entitled to Medicaid.

### **IV. CY 2022 Applications**

The CY 2022 MA and Part D Initial and SAE, MMP Initial and SAE, and SNP Initial and SAE applications will be posted on the CMS web pages and in HPMS by January 5, 2021 and will be due on February 10, 2021.

All CY 2022 Medicare applications and supporting documentation must be submitted electronically via HPMS. To ensure timely access to CMS systems, including HPMS, applicants must complete the NOIA online and the CMS User ID connectivity form (required for entities seeking a new 2022 contract). Submitting a NOIA does not bind that organization to submit an application for CY 2022.

If you have questions about the CY 2022 NOIA process, please contact the CMS Part D Application mailbox at [PartD\\_Applications@cms.hhs.gov](mailto:PartD_Applications@cms.hhs.gov).

If you have questions related to HPMS user access, please send an email to [hpms\\_access@cms.hhs.gov](mailto:hpms_access@cms.hhs.gov).